

Rockville Commission on the Environment

High Performance Buildings Working Group

Meeting Minutes for Tuesday January 27, 2009 Meeting Rockville City Hall – Blue Crab Room

1. Welcome / Agenda Review

- The meeting was called to order at 7:10 pm by Seth Adams. This meeting was rescheduled from the regularly-scheduled Tuesday January 27th meeting due to inclement weather.
- The following persons were in attendance: Seth Adams, Karen Anderson, Steve Cardon, Christine Davidson-McCord, Dunstan Macauley, Tolulope Odunlami, and Priya Premchandran.

2. Working Group Administration Details

- New staff support to the working group; agendas and minutes

- Nate Wall will be liaison between Rockville Environmental Management Division (EMD) and the HPB Working Group. Nate has been liaison between the Environment Commission and the EMD. Mark Charles will assume that role.

- Decide on permanent meeting date & time each month

- The Working Group is required to establish a set date for regular meetings so that these meetings can be advertised in order to give the public opportunity to attend. The HPB Working Group decided to keep the 4th Tuesday of the month calendar schedule. It was further decided that start times of meetings would be 7:00 pm.

- Meeting location?

- It was determined that the HPB Working Group would continue to meet at City Hall. Interest was expressed regarding meeting at the EMD offices located at 30 Courthouse Square (street parking notwithstanding). The Tower Oaks building was also mentioned as a possible location in order to provide additional publicity regarding the Tower's LEED cert and recent Environmental Excellence Award.

- Working group name / scope

- The HPB Working Group is considering changing its name to reflect its changing mission. Working Group members are asked to suggest possible names for the group that will reflect its expanding focus to include Rockville's sustainability strategy vision. Please forward your suggestions to Seth Adams.

3. Green Building Program Update

- Due to Nate's absence, this item was tabled until the next HPB Working Group meeting.
- **Rothgeb Drive DPW Building** - The EMD is seeking input from the HPB Working Group relating to a proposed 25,000 sq ft office building to be constructed to consolidate and house DPW offices that are located on Rothgeb Drive (off East Gude Drive). What cost effective "green" policies does the HPB Working Group suggest that promotes sustainability in how the building is designed, built and operated. LEED, ASHRAE, landscape design, daylighting concepts and other standards and guidelines were discussed. Some general recommendations were collectively

forwarded to the Rockville Commission on the Environment for review and comment. (See attachment).

4. Rockville Sustainability Strategy

- New HPB Working Group members were told about Rockville's Sustainability website:
<http://www.rockvillemd.gov/environment/sustainability/index-new.html>
- **Water conservation issues**
- **City of Baltimore strategy**
- These items are tabled until the next HPB Working Group meeting.

5. Staff Updates

- **Montgomery County Climate Protection Plan**
- **Home Energy Loan Program (HELP)**
- **Greenhouse Gas Emissions Inventory**
- These items are tabled until the next HPB Working Group meeting.

6. Member News / Announcements / Upcoming Events

- The HPB Work Group welcomed Christine Davidson-McCord as the newest Commission on the Environment member.
- Ideas were discussed regarding what type(s) of presentation(s) the HPB Work Group would provide for the Science Day at Montgomery College on the last Sunday in April.

7. Wrap-up and Adjourn

- Discussion was raised regarding providing a call-in number for individuals who cannot physical be at the HPB Working Group meetings. Is that a possibility?
- Meeting was adjourned at 9:07 pm.

For past and upcoming meeting agendas, meeting minutes, or additional information, see the Commission's website at: <http://www.rockvillemd.gov/government/commissions/ec/>

ANY INDIVIDUALS WITH DISABILITIES WHO WOULD REQUIRE ASSISTANCE TO ATTEND THIS MEETING, OR WHO HAVE QUESTIONS ABOUT ACCESSIBILITY MAY CONTACT THE ADA COORDINATOR AT 240-314-8100 OR TDD 240-314-8137